

Fundraising

Category	Finance and Administration		
Subject	Fundraising		
Adopted		Revised	February 2021

Policy Statement

Anglophone South School District recognizes that additional funding may be required to support co-and extracurricular programs and to enhance school operations. However, Principals should be sensitive to the demands of fundraising activities within their school community.

Procedures

1. All fund raising on behalf of the school, including Home and School and other community groups, must be carried out under the jurisdiction and supervision of the Principal or designate.
2. No significant amount of instructional nor learning time shall be lost due to the organization and administration of fundraising.
3. The Principal shall inform families in advance of each fundraising event.
4. Student participation in fundraising is voluntary. The Principal or designate shall notify parents that if they do not wish their child to participate they may inform their child's teacher or the school.
5. During fundraising or canvassing, the Principal shall ensure that:
 - a) safety of children receives primary consideration
 - b) there will be no door-to-door fundraising for grades K-5 students
6. Student participation in fundraising campaigns sponsored by charitable organizations or Home and School Associations is voluntary. Door-to-door canvassing/sales organized within the school on behalf of these organizations is subject to the conditions of this policy.
7. The Principal shall adhere to Anglophone South School District School Raised Funds Policy and Procedures document in recording all fund raising and expenditure activities.
8. Any funds raised for a specific event that is then cancelled, should be reimbursed where possible.
9. All school related fundraising must be recorded in financial reports and are subject to informal reviews and formal audits.

Reference

- EECD Policy 132 - Contribution of Resources By Parents; Policy 708 – Fundraising Involving Door-to-Door and Public Solicitation, Policy 711 – Healthier School Food Environment, Policy 315 – School/Community Partnerships and Sponsorships
- NB Regulation 97-150, Section 10